Minutes of IQAC Committee Meeting

In compliance with the requirement of Regulations of University of Calicut & Government of Kerala, a committee as detailed below has been reformed.

Designation in Committee	Name	Designation
Chairman	Dr.Haritha.M.K	Principal,VCAS
Co-ordinator	Ms.Swapna.V.P	Asst. Professor, Dept. of Commerce.
Member	Mr.Sai K Bharath	Vice Principal, Asst. Professor
Member	Ms.Bareera.V	Asst. Professor and Head, Dept. of English,
Member	Ms.Amrutha	Asst. Professor and Head, Dept. of Sociology.
Member	Ms.Sruthi.K	Asst. Professor and Head, Dept. of BCA.
Administrative Staff,	Mr. Athira.P	Administrative Staff ,
Local Body Nominee .	Ward Member: Sajna	Local Body Nominee .
Management Representative	Dr. Arjun Korath	Management Representative
Alumni/Student Nominee	Anusha P	Alumni/Student Nominee
Local Society Nominee	Mr. Padmanabhan	Local Society Nominee
Industrialist	Jabir ismail	Bridgeon software training institutekozhikode ,Industrialist

Points Discussed	Resolution
Welcome by the IQAC coordinator	Swana.V.P. welcomed all the members of meeting
Analysis of the previous year activities .	Previous year activities were analysed and the drawbacks were noted and rectified and suggested for improvement
Strategic methods for IQAC for the academic year	**Strengthening Quality Assurance Mechanisms** Conduct regular IQAC meetings to review academic and administrative activities. Ensure timely preparation and submission of AQAR and NAAC-related documents.



	Constitute criterion-wise committees with clearly defined roles and responsibilities. Each department has been instructed to conduct a five-day Faculty Development Programme (FDP) during the current academic year. Each Department must conduct one National Seminar and One Internatioonal Seminar. Each department should organize programmes aimed at student development and skill enhancement. Placement programmes are mandatory for every department and must be conducted during the academic year Conduct periodic review meetings to monitor progress under each criterion.Encourage faculty to publish research papers in UGC CARE-listed journals and ISBN/ISSN publications.

The meeting was concluded by 12 pm and its decided to conduct short meeting every month to analyse the further action plans.

IQAC Coordinator

SWAPNA · V · P

Principal
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