

Minutes of the Formation of Women's Cell

Date: 26-9-2024**Time:** 1:00pm

Venue: VEDA VYASA COLLEGE OF COLLEGE OF ARTS AND SCIENCE

Sl No	Name	Designation	Position
1	Shareena ps	Ast prof	Chairman
2	Kavya p	Asst prof	Convenor
3	Ayisha juhin	Asst prof	Member
4	Akshaya	Asst prof	Member
5	Faiha p	Student Representative	Member

Agenda:

1. Introduction to the purpose of forming a Women's Cell.
2. Discussion on the structure and roles within the Women's Cell.
3. Identification of key areas of focus for the Women's Cell.
4. Planning of initial activities and events.
5. Any other matters.

Proceedings:

1. Welcome and Introduction

The meeting began with a welcome address by shareena ps , who outlined the importance of forming a Women's Cell. The need for creating a safe and supportive environment for women was emphasized, and the objectives of the cell were shared with the attendees.

2. Purpose of the Women's Cell

The purpose of the Women's Cell was discussed in detail. Its primary objectives will include:

- Addressing issues related to the safety and well-being of women.
- Providing a platform for discussing gender equality and women's empowerment.
- Organizing events and workshops aimed at promoting gender sensitivity and awareness.

3. Structure and Roles

The group discussed the proposed structure of the Women's Cell. It was agreed that the cell would include the following roles:

- **President:** Aparna. K (II sociology)
- **Vice President:** Anagha(II BA Eng)
- **Secretary:** Aysha Zubair(III BA ENG)
- **Treasurer:** Faiha I PG

The roles and responsibilities of each position were briefly discussed, including the need for periodic meetings and progress reports.

4. **Key Areas of Focus**

The attendees identified key areas that the Women's Cell should focus on:

- Women's safety and anti-harassment policies.
- Professional development and leadership opportunities for women.
- Health and wellness programs specific to women's needs.
- Raising awareness on social issues like domestic violence, gender-based discrimination, and sexual harassment.

5. **Planned Activities**

The members brainstormed a list of initial activities and events that the Women's Cell could organize, including:

- Availability of lights inside the toilets
- A faculty for counselling should be provide in the campus
- A sick room for girls needed in the college
- Celebrating International Women's Day with a special event.

6. **Open Discussion**

During the open discussion, members voiced various concerns regarding the execution of planned activities and how to engage more women in the initiatives of the cell. Ideas were exchanged about outreach strategies and collaboration with external organizations.

7. **Next Steps**

It was decided that the next meeting will be held on November 26 to finalize the roles and plan the first official event of the Women's Cell.

Conclusion:

The meeting concluded with kavya. P thanking all the participants for their enthusiasm and contributions. The formation of the Women's Cell was officially announced, and members expressed their commitment to making the cell a success.

Minutes Prepared by: Aysha Zubair

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