



Vedavyasa Institute of Technology, Karad (PO), Malappuram Dt.

Minutes of Department IQAC Meeting 2021-22 Even sem

Conducted during Even semester -Academic Year 2021-2022

Ref: VVIT/ME/IAQC/21-22/10

Date: 07.05.2022

Meeting Called By	Mr. Vinoth Kanna I (HOD – ME)
Type of Meeting	IQAC Meeting
Facilitator	Mr. Binoy P (College IQAC Member)
Note-taker	Mr Kiran Murali (ME Department IQAC Member)
Mode:	Offline- ME Department
Date:	07/05/2022 from 12.30 am to 01.30 pm
Attendees: Mr. Binoy P (Associate Professor – Mech); Mr. Ananda Bharathi (Associate Professor – Mech); Mr. Vysakh (Assistant Professor – Mech); Mr. Kiran Murali (Assistant Professor – Mech); Mr. Abhiram K (Assistant Professor – Mech);	

Agenda	Suggestions/Matters Discussed / Resolutions	Actions to be taken by	Deadline
S4 Result Analysis and Student Performance Improvement	<ul style="list-style-type: none">Members made several ideas, which were all recorded and the best suggestion was adopted. <p>Suggestions</p> <ol style="list-style-type: none">Effective remedial classes to ensure that students understand all subjects.Offer additional coaching lessons to students.Provide sufficient instruction for supplemental students prior to the supplementary test by each faculty.If supplemental classes are scheduled during the current semester, this may cause confusion about current or supplementary subjects. So remedial sessions are used for current semester topics, and supplemental coaching is used the week before the supplementary test. <p>Resolution</p> <ol style="list-style-type: none">Students are often eager to learn supplemental courses in the weeks leading up to the supplementary test. To get successful results, all faculty members are asked to take effective classes for those students.	All Faculty members and monitor by the HOD	Immediate (Identify students who will write supplementary exams for each faculty's handling subjects.)
effect by all the members present.			



HOD - ME