



Vedavyasa Institute of Technology, Karad(PO), Malappuram Dt.
Minutes of Dept IQAC meeting -VVIT/CSEIQAC/MOM/1/2021-22 Even sem

Conducted during Even semester -Academic Year 2021-2022

CS

Meeting Called By	Dr Kavitha S. Murugesan
Type of Meeting	IQAC meeting
Facilitator	Ms. Anjana P
Mode: Offline/online	Offline
Date:	09/05/2022 Time: 2.00 -3.00 p.m
Participants: Dr S. Kavitha M, Ms. Shilpa, Ms. Sruthi, Ms. Anjana P, Ms. Shibi B, Ms. Ranjana	

The following points were discussed in the meeting towards performance analysis and steps to improve:

Suggestion/Matter Raised	Suggestions/Matters Discussed	Actions to be taken by
Steps to be followed as per s4 B.Tech 2019 scheme RA –suggestions from faculty team CSE- for performance analysis and steps to improve same	<ul style="list-style-type: none">● Make students to peer groups of 3 or 4 students including both weaker and brighter students.● This peer learning promotes student learning from one another.● Increase writing practice -Student should write lecture notes.● Extra classes can be given to weaker students by explaining the basics of that particular subject so they can at least try to attempt all questions● Ask students to prepare topics and take class.● Student should be regular and attentive in class.● Utilize Library hours along with concerned faculty.● More problems to be covered in each subject● Application-level question paper setting in series exams● Revision for exam preparation before University exams is preferred by the same students, -Previous year question paper discussions● More practical questions to be discussed in class for which remedial classes can be utilized.● Compare our standard of QP with university QP for both series exams and Assignment Questions	Concerned HOD, all Staff

The above points were discussed and resolved so that the action will be done with immediate effect by all the members present.

Resolution Deadline: with immediate effect identified the weak students and the process of peer learning is started. Final year Students who are interested in special classes, for supp subjects will be handled for S1 S2 subjects to improve their academic results



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