



# VEDAVYASA INSTITUTE OF TECHNOLOGY

Minutes

IQAC meeting

Date: 11.12.2020

Venue: Board room

Time : 2 to 3.15 noon

Chairperson: Dr Sangheetha S., Principal : VVIT/IQAC/mom/04/2020-21  
Present: Dr. Kavitha S.M.: Vice Principal & HODCSE: Ms Shibi B AP CSE, Ms Megha Vijayan AP CE, Mr. Binoy Payoli AP ME, Ms. Sabitha Rani Head ME, Mr. Vinoth Khanna AP ME, Ms. Anjali K AP EEE Ms. Jeyanthi AP S&H, Ms. Megha P AP S&H

Discussion

- VVIT conducted e-audit 1 and submitted the report in a consolidated format. But as per notification from KTU a format need to be followed.
- In this regard, the members discussed about the outcome of eaudit 1 which happened in October and a report is made ready, to submit to KTU before 30.12.2020

Discussion	Resolution	Action by IQAC members	Deadline
E-audit 1	To follow KTU report format	Prepare department wise reports Collect samples for checking again if necessary & if new format insists.	29.12.2020
Entry to portal	Entering Department specific and college specific data in portal	To be done by IQAC director	30.12.2020

Signatures: 1. Sangheetha 2. Anjali 3. Megha 4. Binoy 5. Sabitha  
6. Anjali 7. Megha

Approved By:



Dr. Sangheetha S., Principal



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Near Ramanattukara, Karad Paramba P.O.  
Malappuram District. PIN - 673 632