

VVIT IQAC Meeting

Date of Meeting: 3-10-2019: Time 1 to 1:10 pm

Chairperson: Dr S. Sangheetha

Present: Dean Academics

All members of IQAC

Discussion:

The need to conduct internal audit was explained in the context of the visit of the external auditors. The Administrative Department will prepare the necessary document.

Resolution: The Administrative Department, guided by Shri Narayanan T. will prepare the following document.

"Teaching and technical staff details with acquittance roll"

Responsibility of making the document,
Shri Narayanan T.

Deadline: 10-10-2019

S. Ganitha Mungesan *S. Ganitha*
Narasimhan Chandramani *nm*

V. Krishna Pragas *V. Krishna Pragas*
Divya K.K. *Divya K.K.*
P. Sabitha Rani *P. Sabitha Rani*
PRIYA. N. GLOPI *Priya N. GLOPI*
Sumisha K.T *Sumisha K.T*

Jagat Balu Ch



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