

Vedavyasa Institute of Technology, Karadparamba

IQAC Meeting

Venue: Office of Principal

Date: 17/9/2019

Time 1 to 2

Chairperson: Dr S. Sangheethaa, Principal

Present: Dr S. Kavitha M, Vice Principal,

Dr Jaget Babu, Dean Academics Ms Divya K K HOD, CE

Mr Latheesh, HOD ME Ms Krishnapriya, ECE, Ms Sruthi, CSE, Ms Chandana CE

Ms Arathi Ms Sumisha, S&H, Mr Vysakh, ME -

Discussion:

Proceeding NBA: CE CSE ME Programs will prepare, Pre-qualifier (PQ). Department representatives will check for the accuracy of the information in the PQ before online data entry.

Resolution

Dr S. Sangheethaa, assisted by CSE faculty members will make the online registration.

Faculty members will work to make the information in PQ factual.

Responsibility: CE, ME, CSE HODs.

Discussion: Two internal audits have to be performed before the external audit. The meeting discussed the College-specific documents that have to be made.

Resolution: IQAC will make the College-specific documents.

Responsibility: IQAC Convener, Dr S Kavitha M, Vice-Principal.

Signatures:

1. Jaget Babu

2. S. Kavitha

3. Divya

5. Latheesh

6. Krishnapriya

7. Sruthi

9. Chandana

10. Arathi

11. Sumisha

4. Vysakh

8. Vysakh

Approved;

Dr S Sangheethaa Principal



Near Ramanattukara, Karad Paramba P.O.
Malappuram District. PIN - 673 632

