

Vedavyasa Institute of Technology

Constitution of Canteen committee for the year 2020-21

In compliance with the order of Dr S. Sangheethaa, Principal, issuing from the requirement of Academic Regulations AICTE, a Committee as detailed below has been formed.

Name of the Committee	Canteen committee for the year 2020-21
Date of Constitution	6, July 2020
Aim of the Canteen Committee	The committee Shall consider the Grievances related to canteen and give recommendations to the Principal for action.
Meetings	The Committee members shall meet when they receive any grievances from the students in oral or written form and discuss the possible solutions and recommend the case to the principal for action. The committee shall also meet at least twice in the semester to discuss the proceedings of the meetings.
Responsibility of the members	Conduct meetings with students and report any suggestions or feedback to Principal Conduct surprise visits to canteen and premises to check hygiene Keep an eye on the quality of food and intimate with timely feedback
Higher Authority / Management	The Committee will report to the Principal
Members:	Chair Person : Mr. Sujikumar D S & H Department Members : (Faculty) : Ms. Anjali AP, EEE Ms. Arathy AP CE Ms. Amala OA Mr. Lathesh K Head ME dept.

The Constitution was adopted by the members to achieve the aims and execution of duties.

Approved by Dr. S. Sangheethaa, Principal.
PRINCIPAL

 **VEDAVYASA INSTITUTE OF TECHNOLOGY**
Near Ramanattukara, Karad Paramba P.O.
Malappuram District. PIN - 673 632



Vedavyasa Institute of Technology

Reconstitution of Canteen Committee for the academic year 2020-21

17 Aug 2020

Convener: Dr S. Sangheethaa, Principal

Members: Sujikumar D. AP, S&H Dept

Ms Anjali AP & Hostel Warden, EEE Dept

Mrs. Shobha Admin dept

Mrs. Shailaja EC Admin Dept

Student members: No girl student in hostel

1. Sreehari S3 ME 2, Abhishek Vijay S3 CSE

The Committee has been constituted in accordance with KTU regulations.

The duties of the members are:

To make periodical visits to canteen premises, kitchen.

To make menu with input of patrons

To include healthy food

To instruct canteen employees on adhering to standards of hygiene.

Minutes of first meeting

The members were reminded of their responsibilities

As of now students are not staying in hostel, so once students start occupying hostels, next meeting should be kept to discuss any issues further.

Constitution of Canteen Committee for the academic year 2019-20

5 Aug 2019

Convener: Dr S. Sangheethaa, Principal

Members: Sujikumar D. AP, S&H Dept Ms Amala, Admn
Mr Lathesh, Hod, Mechanical Ms Arathi, AP Civil
Ms Anjali AP & Hostel Warden, EEE Dept
Mr Bipin. AP, EEE Dept.

Student members: 1. Salfa S7 CE

2. Sreehari S2 ME

The Committee has been constituted in accordance with KTU regulations.

The duties of the members are:

To make periodical visits

To make menu with input of patrons

To include healthy food

To instruct canteen employees on adhering to standards of hygiene.

First meeting minutes:

The members discussed the need to instruct canteen employees in order to improve canteen services in view of the problems raised which were:

The remaining food of noon was served for supper after seven pm. This food was kept open from noon till 7 pm. Once a cat was found in the kitchen.

Hands that handled kitchen rags were used to serve snack food without washing the hands.

PRINCIPAL
VEDAVYASA INSTITUTE OF TECHNOLOGY
Near Ramanattukara, Karad Paramba P.O.
Malappuram District. PIN - 673 632



Constitution of Canteen Committee for the academic year 2018-19

2 August 2018

Convener: Dr S. Sangheethaa, Principal

Members: Ms Amala, Admn

Ms Anjali AP & Hostel Warden, EEE Dept

Mr Bipin. AP, EEE Dept.

Student Members: 1. Viji K S7 EEE

2. Shailesh S5 CE

The Committee has been constituted in accordance with KTU regulations.

The duties of the members are:

To make periodical visits

To make menu with input of patrons

To include healthy food

To instruct canteen employees on adhering to standards of hygiene.

First meeting minutes:

Members were reminded of their responsibilities.

Student members were informed to come up with a menu to be followed on weekly basis after discussion with other members of the hostel. They agreed to give it in 2 days.

Action taken report:

04.08.2018

Students prepared a chart of menu and it is displayed in canteen premises, it is followed by canteen authorities.