



VEDAVYASA INSTITUTE OF TECHNOLOGY

Kakkove, Malappuram Dt, Kerala, 0483-2832157, Mob: 9446565077
Affiliated To AICTE, APJAbdul Kalam Kerala Technological University, And Govt. Of India

Constitution of Career Guidance & Placement Cell for the year 2025-26

In compliance with the requirement of Academic Regulations of APJ Abdul Kalam Technological University, Kerala, and Approval Process handbook of AICTE, a Committee as detailed below has been reformed.

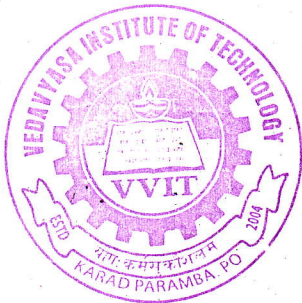
Name of the Committee	Career Guidance & Placement Cell 2025-26
Date of Constitution	01-07-2025
Responsibility of the members	It shall be the duty of the career guidance and placement cell to locate job opportunities for under Graduates and post Graduates passing out from the college by keeping in touch with reputed firms and industrial establishments.
Higher Authority / Management	The Committee will report to the Principal

Designation in Committee	Name	Designation
Chairman	Dr. Sangheetha S.	Principal
Convenor	Ms. Indira Menon	Placement Officer
General Secretary	Ms. Swathi Ratna	AP, CE
Member	Mr. Binoy P.	AP, ME
Member	Ms. Sruthi P.	AP, ECE
Member	Ms. Viji K.	AP, EEE

Responsibility of the Cell

- To providing guidance and assistance for the students to achieve their career goals and to provide awareness on Higher Education or Studies, Self-employment and Job opportunities.
- To make the students comfortable and bring forth their inherent capabilities, the counseling and guidance must be given to the students in the beginning through various measures viz. tutorials, organizing competitions, group discussion, interactive sessions, e-learning, library usage etc.
- To improve the communication Skills of the students through various measures

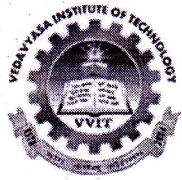
The Constitution was adopted by the members to achieve the aims and execution of duties.



Approved by Dr. Sangheetha S., Principal.

PRINCIPAL



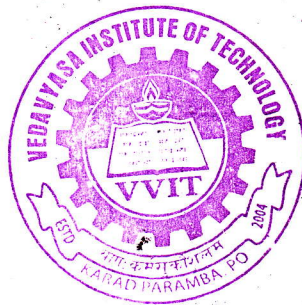


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Details of Members of Placement Committee for the Academic Year 2025-26

In compliance with the requirement of Academic Regulations of APJ Abdul Kalam Technological University, Kerala, and Approval Process handbook of AICTE, a committee as detailed below has been reformed.

Name	Designation	Mobile No.	Email Id
Dr. Sangheetha S.	Principal	9446565077	sangheethaa@gmail.com
Ms. Indira Menon	AP, CSE	8714228779	indira8ajith@gmail.com
Ms. Swathi Ratna	AP, CE	9497067717	swathice2609@gmail.com
Mr. Binoy P.	AP, ME	9446339929	binoypoyili.vedavyasa@gmail.com
Ms. Sruthi P.	AP, ECE	9656839782	sruthijayarajp@gmail.com
Ms. Viji K.	AP, EEE	8943721213	kviji002@gmail.com





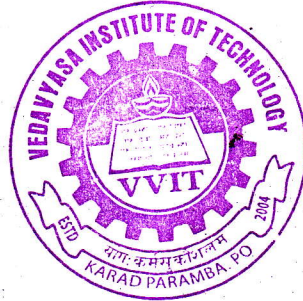
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Circular

In compliance with the requirement of Academic Regulations of APJ Abdul Kalam Technological University, Kerala, and Approval Process handbook of AICTE, a career and placement committee as detailed below has been reformed.

Designation in Committee	Name
Chairman	Dr. Sangheetha S.
Convenor	Ms. Indira Menon
General Secretary	Ms. Swathi Ratna
Member	Mr. Binoy P.
Member	Ms. Sruthi P.
Member	Ms. Viji K.

For any sort of information, kindly contact the above people and email to vvit@vedavyasa.org.



Vedavyasa Institute of Technology, Karad(PO), Malappuram Dt.

Minutes of Placement Committee meeting 2025-26 Odd semester

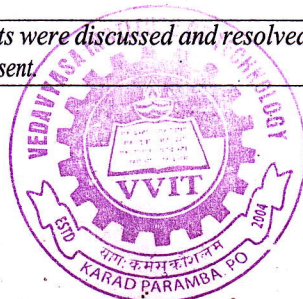
Conducted during Odd semester -Academic Year 2025-2026

Meeting Called By	Ms. Swathi & Ms Indira Menon
Type of Meeting	Placement Committee Meeting
Facilitator	Ms. Swathi & Ms Indira Menon
Mode: Offline/online	Mechanical Seminar Hall -offline
Date:	26/08/2025- Time: 12:30 pm -01:30 pm
Participants: Ms.Thusara KP (HOD CSE), Ms. Sruthi (AP ECE), Ms. Viji (AP EEE), Mr. Binoy (AP ME).	
Student Representatives: Hari Krishnan(CSE), Muhammed Al Ehsan,(CSE) Malavika(CSE), Harinandh(ECE), Nayana(CE) , Shahara(CE), Shifna (CE)	

The following points were discussed in the meeting:

Suggestion/Matter Raised	Suggestions/Matters Discussed	Deadline	Actions to be taken by
Online Sessions	<ul style="list-style-type: none"> Planned to conduct different technical and placement related online sessions. Faculties of the placement committee of respective department should ensure each session's student registration and attendance. Placement committee Faculty members have to communicate with student placement co-coordinators and ask them to share placement related information with their respective classes.. 	<p>Must be conducted with in Friday.</p> <p>Must be monitored before the registration ends.</p> <p>The very next day of the meeting</p>	<p>Ms.Indira (CSE), Ms. Swathi (CE), Ms.Sruthi (ECE), Ms.Viji (EEE) Mr Binoy (ME)</p>
Activities	<ul style="list-style-type: none"> Activities regarding to improve communication skills -Teachers have been instructed to take class in english . Planned to do Aptitude test/ Group discussion on every placement hour . Planing to associate with skill development and Alumini whats app group with other ktu colleges 	<p>Mentor/library hour of every work.</p>	<p>Tutor/Co-tutor</p> <p>Ms.Thushara KP (HOD, CSE)</p>
Placement committee Meeting	<p>Placement committee meeting have to be conducted once in every week.</p> <p>The meeting minutes have to be prepared my Ms.Swathi / Ms Indira Menon (AP CSE)</p>	<p>Must be conducted with in Friday.</p> <p>The very next day after the meeting</p>	<p>Ms.Swathi(AP CE)</p> <p>Ms Indira Menon(AP CSE)</p>
<p>The above points were discussed and resolved so that the action will be done with immediate effect by all the members present.</p>			

Placement Co-ordinator



VEDAVYASA INSTITUTE OF TECHNOLOGY

Near Ramanattukara, Karad Paramba. P.O. Malappuram District, PIN. 673 632

PRINCIPAL Principal