



VEDAVYASA INSTITUTE OF TECHNOLOGY

Kakkove, Malappuram Dt, Kerala, 0483-2832157, Mob: 9446565077
Affiliated To AICTE, APJ Abdul Kalam Kerala Technological University, And Govt. Of India

Constitution of Hostel Committee for the year 2024-25

In compliance with the order of Dr S. Sangheethaa, Principal, issuing from the requirement of Hostel Regulations of APJ Abdul Kalam Technological University, Kerala, and Approval Process handbook 2018-19 of AICTE, a Committee as detailed below has been reformed.

Name of the Committee	Hostel Committee 2024-25
Date of Constitution	06.08.2024
Responsibility of the members	It shall be the duty of the hostel committee to do the periodic review of hostel policies and practices and promulgating and adopting any necessary revisions.
Higher Authority / Management	The Committee will report to the Principal

Designation in Committee	Name	Designation
Chair person	Dr. S. Sangheethaa	Principal
Member	Mrs. Divya K.K.	HOD, CE
Member	Mrs. Fathima femin	AP,CE
Member	Mrs. Shobhana	Hostel Warden (LH)
Member	Mr.Ashiq.TS	AP
Member	Mr. Ravintranathan.TK	Hostel warden (MH)
Member	Nandhana.T	Student Representative
Member	Riyana Marva	Student Representative

Responsibility of the Cell

- Communicating with students: The committee acts as a liaison between the administration and students, addressing concerns and issues about the hostel and mess.
- Grievance redresses: The committee listens to students' concerns, communicates them to the relevant authorities, and ensures timely resolution.
- Maintaining the hostel: The committee monitors the hostel's infrastructure, housekeeping, and mess facilities, and addresses any maintenance or service issues..



The Constitution was adopted by the members to achieve the aims and execution of duties.

Approved by Dr. S. Sangheethaa, Principal.

PRINCIPAL



VEDAVYASA INSTITUTE OF TECHNOLOGY

Near Ramanattukara, Karad Paramba. P.O.
Malappuram District, PIN. 673 632



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04-08-2024

Circular

In compliance with the order of Dr S. Sangheetha, Principal, issuing from the requirement of hostel Regulations of API Abdul Kalam Technological University, Kerala, and Approval Process handbook AICTE, hostel Committee has been formed for the academic year 2024-25 with the following members.

Chair Person: Dr Sangheetha S Principal

Members: (Faculty): Er. Divya K.K. HOD CE

: Mrs.Fathima Femin. AP CE

: Mr. Ashiq.TS. AP

: Mrs.shobhana .Hostel Warden,LH

: Mr ravindranathan .TK. Hostel Warden,MH

: Mrs. Riyana marva student representative

: Mrs. Nandhana.T .student representative

For any sort of concern kindly contact the above people and email to wit@vedavyasa.org

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Details of Hostel Committee members constituted for the year 2024-25

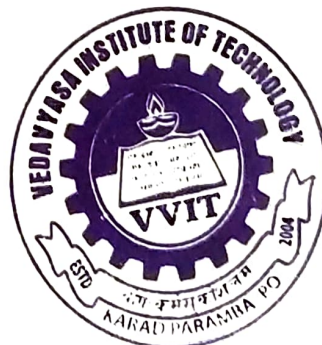
Designation in Committee	Name	Designation	Mobile Number	e-mail address
Chairman	Dr. Sangheethaa S.	Principal	9747552961	sangeethaa@gmail.com
Member	Mrs. Divya K.K.	Assoc. Prof. & Head, CE	9400906939	hodce@vedavyasa.org
Member	Mrs. Fathima Femin.	AP, CE	9567177068	fathima9052@gmail.com
Member	Ashiq.T	AP	9961927744	ashiqtsaj@gmail.com
Member	Mr. Ravintranathan.T K	Warden, MH	8593095664	ravinravindran303@gmail.com
Member	Mrs Shobhana	Warden, LH	9400961455	bhaskarshobana@gmail.com
Member	Mrs. Riyana Marva	Student	8547853414	Riyanmarva2@gmail.com
Member	Mrs. Nandana T	Student	7306530516	Nandanaanduu304@gmail.com

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Minutes of the Hostel Committee Meeting

Academic Year 2024-25

Venue: Principal Office	Date: 06/08/2024	Time: 1PM
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Attendees:

Name & Designation	Designation in Committee	Signature
Dr. Sangeethaa S, Principal	Chairman	<i>Le</i>
Mrs. Divya K K, Assoc. Prof., & Head, CE	Secretary	<i>Divya</i>
Mrs. Fathima femin, AP, CE	Member	<i>Femin</i>
Mrs. Shobhana, Hostel warden (LH)	Member	<i>Shob</i>
Mr. Ashiq. TS	Member	<i>Ashiq</i>
Mr. Ravintranath. TK	Member	<i>Ravin</i>
Mrs. Nandhana. T, Student	Member	<i>Nand</i>
Mrs. Riyana Marva, Student	Member	<i>Riya</i>

Minutes/Points discussed

Sl. No.	Agenda Items	Discussed (Yes/No)	Remarks
1	Food Quality and Service Issues	Yes	Current state of food quality and service. What feedback have we received from residents, and what improvements can we suggest?"
2	Maintenance Concerns	Yes	Maintenance is a significant concern. What specific issues are residents facing
3	Cleanliness and Hygiene Standards	Yes	Cleanliness is essential for a healthy living environment. Are there any specific areas where residents have raised concerns about hygiene
4	Any other matter related to discipline of hostel students	Yes	Hostel students are well behaved inside the hostel
5	Overview of Current Hostel Fees	Yes	Discussions or concerns raised by residents about recent or proposed fee increases.



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DETAILS OF GRIEVANCES RECEIVED DURING THE SC/ST COMMITTEE MEETING
HELD ON 10/09/2023 AND ACTIONS TAKEN ON GRIEVANCES

Points	Action Taken	Action to be Taken by
Current Hostel Fees related issues .	Member Mrs. Fathima femin informed and discussed the matter with the concerned faculties	12-08-2024


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